

AFTER SCHOOL PROGRAM - WINTER SEASON

Lottery Entry Deadline - January 18th at 12 noon

Below you will find all of the offerings for the Winter session of the After School Program. Descriptions of each of the classes, general program information and the registration forms can be found on the pages that follow. If you have any questions, please contact Karen Kuzio at kkuzio@briarcliffmanor.org

Mondays Feb. 6, 13, 27 Mar. 5, 12, 19, 26 Apr. 9 Make up – Apr. 16	Tuesdays Feb. 7, 14, 28 Mar. 6, 13, 20, 27 Apr. 10 Make up – Apr. 17	Wednesdays Feb. 8, 15, 29 Mar. 7, 14, 21, 28 Apr. 11 Make up – Apr. 18	Thursdays Feb. 9, 16 Mar. 1, 8, 15, 22, 29 Apr. 12 Make up – Apr. 19
Creative Creatures Grades K-2 6155 Sec. 3 \$115	Creative Drama Grades K-2 6025 Sec.2 \$90	Afternoon Adventures Grades K-2 6200 Sec. 2 \$115	Creative Acting & Singing Grades K-1 6037 Sec. 2 \$90
Furious Flying Machines Grades K-2 6110 Sec. 3 \$135	Magic Grades K-2 6170 Sec. 3 \$135	Wooden Crafts Designs Grades K-2 6017 Sec. 3 \$120	Yoga for Kids Grades K-2 6160 Sec. 2 \$95
Pottery Painting Grades K-5 6013 Sec. 2 \$170	Musical Theater Grades 2-5 6036 Sec. 3 \$90	Pottery Painting Grades K-5 6013 Sec. 4 \$170	Rainbow Paint Box Grades K-2 6012 Sec. 2 \$115
Looney Labs- Mad Science Grades 1-2 6555 Sec.3 \$175	Photo Comic Design Grades 3-5 6121 Sec. 2 \$175	Looney Labs—Mad Science Grade 1-2 6555 Sec. 4 \$175	Nature & Science Grades K-2 6205 Sec. 2 \$115
Card Making for Kids Grades 2-5 6018 Sec. 2 \$120		Checkmate! Grades 1-5 6175 Sec. 2 \$135	Kidz Art Grades K-3 6090 Sec. 2 \$125
Singapore Math Grades 3 6080 Sec. 4 \$325		Stop Motion Movie Maker Grades 3-5 6116 Sec. 2 \$175	Tae Kwon Do* Grades K-5 6140 Sec. 2 \$150
Robotic Engineering Grades 3-5 6118 Sec. 2 \$175		Furious Flying Machines Grades 3-5 6110 Sec. 4 \$135	Lego WeDo Robotics Grades 1-2 6119 Sec. 2 \$175
		Intro to Acting & Improv Grades 3-5 6026 Sec. 2 \$90	Fabulously Fun Fashion Grades 1-5 6190 Sec. 2 \$135
		Singapore Math Grades 4 6080 Sec. 5 \$325	Video Game Creation Grades 3-5 6117 Sec. 2 \$175
			Magic Grades 3-5 6170 Sec. 4 \$135
			Singapore Math Grades 5 6080 Sec. 6 \$325

* Class will take place at UMAC facility on North State Road – pick up at 4:30pm from UMAC facility

WINTER AFTER SCHOOL PROGRAM - *Continued*

After School Program Additional Information

Please familiarize yourself and your child with the following program guidelines. This will make the transition from the school day to the After School Program an easy one for all. If you have any questions regarding the program, please DO NOT call Todd School. Although we utilize their facilities, they do not run the program. All questions should be directed to Karen at the Recreation Department **941-6560** or kkuzio@briarcliffmanor.org

Registration

Registration for the After School Program (referred to as TASK) is held by lottery. To be considered in the lottery, your registration form must be fully completed and turned into the Recreation Department by the deadline printed on the registration form. Anyone who does not register by the lottery deadline will be required to pay a \$15.00 late fee.

Enrollment Notification

After the lottery, you will receive an e-mail notification for the class/classes in which your child has been enrolled. If the class your child wanted was filled at the time their form was pulled, you will be notified by mail and if paid by check, will receive the voided check.

Wait Lists

If the class your child desires is filled at the time their registration is pulled, your child will be placed on a wait list. If they are #1 or 2 on the wait list, your check/credit card information will be held until the first week of classes. If your child does not get enrolled in the class by this time, checks will be sent back and credit card information destroyed.

Refunds

No refunds will be considered once the lottery has taken place, unless a class is canceled due to insufficient registration. In rare cases, a participant may encounter an unforeseeable and unavoidable situation that they feel may warrant a refund of fees paid. These situations will be reviewed on an individual basis by the Superintendent, who will then make a determination for a refund. A processing fee of \$25.00 will be retained by the Village in cases where refunds, partial or full refunds are granted.

Tarrytown YMCA Participants

If your child (ren) participates in the Tarrytown YMCA program they can still participate in one or more of our After School enrichment classes. At the conclusion of each class, the child will be released to a YMCA staff member. Please be sure to indicate on the registration form they are to be dismissed to the YMCA program. You must also inform the YMCA program they will need to pick up and sign out your child in the main lobby by 4:15 pm.

Teacher Notification

The Todd School has asked that you please send **ONE** note to your child's teacher on the first day of the Fall session for each class enrolled, this can be indicated on one note. Please be sure to include the class name(s) and the dates of each class. If your child is not attending a class on a particular day, then you must send in a note, otherwise the child will be sent to the gym for the program.

WINTER AFTER SCHOOL PROGRAM - *Continued*

Transition from School to the After School Program

Children will walk from their classrooms to the Todd School gym at dismissal time for all After School classes. Please discuss your child's dismissal plans with your child each evening before attending the After School Program.

Upon arrival to the gym, the After School Program Supervisor will take attendance. The students will then be assigned to an area in the gym where they will gather with others in the same class to await the arrival of the instructor. The instructors will then escort the students to their assigned classroom and take attendance again before beginning.

During the time between school dismissal and the beginning of the classes, our Program Supervisor will supervise the students. The students are expected to obey the Supervisor and will not be permitted to climb on or play with any gym equipment or facilities. Children will be responsible for their own litter.

Student Behavior

The participants are expected to behave appropriately at all times and to follow the directions issued by both the Program Supervisor and the class instructors. Children who are disruptive or uncooperative will be removed from the program with no consideration for a refund.

Snack

Children may bring a small peanut/nut free snack to eat at the beginning of their class if they wish.

After School Program Dismissal

The After School Program will start at 3:15 PM and end at 4:15 PM.

For the safety of the children, **you must sign your child out of the program**. Please park your car and meet your child in the lobby of the main entrance. Please be respectful of the Program Supervisor and arrive on time. If someone other than the persons listed on the registration form is picking up your child, please send a note along with your child to inform the Program Supervisor of your plans. **No children will be permitted to walk home from the After School Program.**

The Program Supervisor has been directed to call the emergency contacts starting at 4:20 PM, to request that your child be picked up, after phone calls to the parents have been made. Excessive lateness in picking up your child may result in dismissal from the program.

Class Schedule or Cancellation

The classes will take place on the dates listed on the After School Program Flyer. If the Briarcliff Schools are closed, the After School classes will be postponed. In case of inclement weather during the school day, which results in school closure, the After School Program will also be postponed. Once the school notifies the Recreation Department, the following system will be used.

1- The Recreation Department calls all numbers listed, until they make direct contact with a parent.

If a parent can not be reached by 2:30pm, child will stay with Recreation personnel until the child is picked up.

2 – Parent calls school only when child is going home in a different manner than they normally do. If they normally ride the bus – we will automatically send them on their regular bus. If they normally ride the bus, but they are going to be picked up off the car line, then a parent MUST call the school to make these alternative arrangements directly with the school.

The same procedure will be put in place in the case where a specific class must be canceled.

Questions

If you have any questions, please feel free to contact Karen at the Recreation Office at 941-6560 or kkuzio@briarcliffmanor.org **Please DO NOT direct your questions to Todd School.**

WINTER AFTER SCHOOL PROGRAM - *Continued*

DESCRIPTION OF CLASSES

Afternoon Adventure - *Patty Mead* - Each week, the children will have a new adventure. The adventures will include: space day, beach day (learn about sea life, shells, etc.), weather day, recycle day, camping day and more. Learning through hands on experimentation, stories and projects. *Wednesdays: Grades K-2*

Card Making for Kids - *Linda Sugrue, It's from me, LLC* - Create fabulous paper-crafting & card making projects with artist & "Card Making for Kids" instructor, Linda Sugrue. Students will create hand-made cards & crafts with fun techniques such as rubber stamping, embossing & punch crafting. All projects will be suitable to mailing or display. *Mondays: Grades 2-5*

Checkmate - *National Scholastic Chess Foundation* - No prior chess knowledge is required. Students will learn piece movement, relative value opening principles, middle game strategy, and above all, the art of checkmate. Returnees are welcome, as students are broken down by ability. *Wednesdays: Grades 1-5*

Creative Acting/Singing - *Robyn Ferracane* - Love to act? Love to sing? Learn songs and perform solo or with your friends in this creative acting and signing class. Fun games to play! *Thursdays: Grades K-1*

Creative Creatures - *Dorothy Cancellari* - Have fun using your wildest imagination and make up your own creative creatures. Students will be using clay, paint, mixed media, collage etc. *Mondays: Grades K-2*

Creative Drama - *Elizabeth Breslin* - Theater games, stories, song & movement await through the "magic doors" of imagination & fun. Enjoy working and playing with others, creating improvisational drama and expressing yourself. Final class will be a performance open to family & friends. Returnees welcome! *Tuesdays: Grades K-2*

Fabulously Fun Fashion - *The Hobby Quest* - In this exciting, hands on program, students will create an entire outfit of their very own design to wear. Fashion instructors will guide students through every step of the process, from construction to adjustments to final fitting and presentation, culminating in a fashion show during the last class! *Thursdays: Grades 1-5*

Furious Flying Machines - *The Hobby Quest* - Fly through the winter! Attention young Aviators, bring your imagination and sense of adventure as you learn to build and pilot your very own Furious Flying Machines! Build your very own airplanes and delight as you watch them soar overhead. The fun does not stop in class as you bring home all the airplanes you create! *Mondays: Grades K-2 ; Wednesdays: Grades 3-5*

Intro to Acting & Improvisation - *Elizabeth Breslin* - An introduction to the basic elements of acting and improvisation. We will use theater games to stimulate and unlock your creativity, finding fun solutions to theatrical "tasks" Final class will be a performance open to family & friends. *Wednesdays: Grades 3-5*

KidzArt - *KidzArt staff* - Nationally renowned art program! In this structured art class, students will learn the fundamentals of drawing. Each week is a different project from animals to landscape to pastels to watercolor! NEW projects each semester! www.kidzartmidhudson.com *Thursdays: Grades K-3*

Lego WeDo Robots - *Bits, Bytes, & Bots Instructor* - This class provides the opportunity for the younger children to get an introduction to simple robotics. Build and program dancing birds, drumming monkeys, hungry alligators and more. Students will learn about simple engineering concepts such as pulleys, belts, and levels, while having a blast with their creations. Robots will be used in class only. *Thursdays: Grades 1-2*

Looney Labs - *Mad Science Staff* - Explore the natural world and it's adaptations. Observe creepy crawly bugs, make casts of animal tracks and study the feeding habits of owls as we dissect their lunch's remains. Other weekly topics include, Walloping Weather, Life in the Sea, The Science of Art & Gravity and more! *Mondays or Wednesdays: Grades 1-2*

Magic - *The Hobby Quest* - As Great Wizards, students will learn time honored secrets and obtain the status of fully practicing magicians. We'll learn such famous tricks as the Amazing Floating Stick, Magic Wand, Exploding Dice, Changing Bag, Mind Reading, and so much more! *Tuesdays: Grades K-2 ; Thursdays: Grades 3-5*

Musical Theater Workshop - *Robyn Ferracane* - Learn lines and songs in a fun Musical Theater workshop and perform for family and friends at the end of the workshop. *Tuesdays: Grades 2-5*

WINTER AFTER SCHOOL PROGRAM - *Continued*

DESCRIPTION OF CLASSES - CONTINUED

Nature & Science - *Patty Mead* - Reconnecting children with nature! Each week children will learn and explore something in nature. Learning will be about animals, insects, amphibians, trees, plants, habitats, etc. Children will learn through finger play, demonstrations, songs, games, puzzles, nature walks, books and projects. Children will be introduced to worms, turtles, frogs, and more! *Thursdays: Grades K-2*

Photo Comics Design - *Bits, Bytes, & Bots Instructor* - Do you have a great idea for a comic book or a graphic novel? This class will teach you skills such as thinking through a storyline, planning and creating the characters as well as writing a plot and dialogue. This is a great class to take with friends! No experience necessary. *Tuesdays: Grades 3-5*

Pottery Painting - *A Maze in Pottery, Inc.* - Children will be introduced to different famous artists and their techniques while using their designs on functional and decorative pottery pieces. *Mondays or Wednesdays: Grades K-5*

Rainbox Paintbox- *Gail Gazes* - Have fun with watercolors, learn how to blend, drizzle and drip to create wonderful watercolor paintings. Techniques such as layering, crayon resist and dry brush will be explored. *Thursdays: Grades K-2*

Robotic Engineering - *Bits, Bytes, & Bots Instructor* - This exciting class teaches you how to program LEGO® Mindstorms® NXT robots. You will use your new skills to meet such challenges as beating your opponent at Sumo or pushing water bottles out of a ring. For the student who has little or no experience with robotics. Robots will be used "in class" only. *Mondays: Grades 3-5*

Singapore Math - *iSingaporeMath LLC* - In this internet based tutoring program, children will learn powerful Singapore Math strategies that give word problems a visual context. Bar Modeling will help your children to start enjoying math in a way they may never have before. Each class will consist of a 25 minute instructional period followed by an individualized skill practice session. Initial assessment may be required *Monday: Grades 3, Wednesday: Grade 4, Thursday: Grade 5*

Stop Motion Movie Maker - *Bits, Bytes, & Bots Instructor* - If you've ever wanted to direct your own movies or like making up stories, then this class is for you!! You'll create an animated movie with transitions, titles and sound effects. No experience necessary! Students will take home their movie on DVD at the end of the session. You can take this class as many times as you would like, each session is different. *Wednesday: Grades 3-5*

Tae Kwon Do - *Master Berlow* - This is an introductory class to show students the physical and mental benefits of Martial Arts. Students will learn all of the curriculum and graduate to a new belt level of high white belt at the special graduation ceremony. ***This class will take place at The UMAC facility on North State Rd.** Participants will be bused from Todd School to UMAC, where they will be dismissed at 4:30 pm. Uniform is not included, they will be available for purchase from Master Berlow for \$50. *Thursdays: Grades K-5*

Video Game Creation - *Bits, Bytes, & Bots Instructor* - If you think playing computer games is fun, think what a blast learning to program your own games will be. Your imagination is the limit as you create your own game. You'll learn about creating sprites, objects and actions. Design a room, make it look the way you want, add objects and play your game. We'll teach you how to display lives, scores, and more! Students take home their games on CD and the GameMaker software which can be played on all PC's. *Thursdays: Grades 3-5*

Wooden Crafts Designs - *Gail Gazes* - Design original frames, boxes, bowls and more using a variety of art media such as paint, crayons and decoupage. *Wednesdays: Grades K-2*

Yoga for Kids - *Dorothy Cancellieri* - Classes will start with chanting and singing. Next, different yoga postures will be introduced and relaxation will follow. A yoga game will end the session. All participants must bring a yoga mat to the first class (will be stored at the school) and wear loose clothing. *Thursdays: Grades K-2*

AFTER SCHOOL INSTRUCTORS NEEDED for FALL 2012

If you have an idea for a class in the Fall Session of our After School Program, please contact Karen Kuzio at the Recreation Office at 941-6560 or send her an e-mail at kkuzio@briarcliffmanor.org.

Weekly classes are offered from 3:15-4:15 pm on Mondays, Tuesdays, Wednesdays and Thursdays.

The fall session starts in early October, but planning & scheduling of fall classes begins in July!



Village of Briarcliff Manor Recreation Department

Winter 2012 After School Program REGISTRATION FORM



Lottery Deadline: WEDNESDAY, January 18th at 12 Noon

THIS IS A 2 PAGE REGISTRATION FORM - PLEASE COMPLETE and SUBMIT BOTH SIDES for the LOTTERY!

Registration will be accepted until Wednesday, January 18th at 12:00 Noon. **A \$15 late fee will be added to any classes not registered for by the lottery deadline.** You may mail this form in or drop it off in person at the Briarcliff Recreation Office, 3 Library Road. Only one child per form. To be considered for enrollment, the form must be filled out completely (both pages) and must be accompanied by payment for each class desired. If writing out a check, separate checks must be written for each class desired (including alternate classes). After the lottery, you will receive an e-mail confirming class status. Once payments are processed you will receive an e-mail receipt confirming class enrollment. Waiting lists will be made when classes fill. All checks for wait listed classes will be held until after the first week of classes. If you have not heard from us by January 25th please call the Recreation Department, 941-6560, for confirmation.

Instructions for filling out this form: (please read carefully) Registration is done by lottery. Be sure to fill in the classes in the order that you wish your child to be enrolled. The #1 class will be the first class we place your child in upon drawing their registration form. In the event the first choice class is full, we will place the child in the alternate choice for class #1 (same for each choice). If you have chosen a 2nd class, we will enroll them in that class. If there is no 2nd class, no alternate choice or the alternative choice is also full, your child will not be enrolled in any classes. Children may be enrolled in more than one class, however only one class, per child, per round of the lottery will be assigned. As first choice classes are assigned, the alternate class listed for the same day will be crossed off. In each round of the lottery, we will enroll your child according to the lowest # still available under your "order of enrollment".

Child's **Last Name** _____

First Name _____

Teacher _____

Grade _____

Order of Enrollment	Day	Class Name	Act.#	Sec.#	Fee
Class #1	_____	_____	_____	_____	_____
Alternate for class #1	_____	_____	_____	_____	_____
<i>Fill out below only if you want your child enrolled in more than one class:</i>					
Class #2	_____	_____	_____	_____	_____
Alternate for class #2	_____	_____	_____	_____	_____
Class #3	_____	_____	_____	_____	_____
Alternate for class #3	_____	_____	_____	_____	_____
Class #4	_____	_____	_____	_____	_____
Alternate for class #4	_____	_____	_____	_____	_____

PLEASE REMEMBER TO COMPLETE THE BACK OF THIS APPLICATION !

Village of Briarcliff Manor Recreation Department
Winter 2012 After School Program Registration Form - Page 2
Lottery Deadline: Wednesday, January 18th at 12 Noon

Starting Monday, January 23rd a \$15 late fee will be assessed for all new registrations.
 This form will NOT be accepted if it is less than 100% complete!

Address _____ Home Phone _____

EMERGENCY CONTACTS:

Please list below, in order, those who should be called in case of cancellation of class, or in the event of an emergency. **Contact #1 MUST be a parent (#2 can be parent as well). There MUST BE one contact listed who is not a parent, and is available to pick up the child in case of an emergency.** Those listed as contacts will have assumed permission to pick up your child at dismissal.

Contact	Name	Relationship	Phone # - 1	/	Phone # - 2
#1	_____	PARENT	_____	/	_____
#2	_____	_____	_____	/	_____
#3	_____	_____	_____	/	_____

E-mail address (most checked) **PLEASE PRINT CLEARLY:** _____

Please list any medical/behavioral concerns that our instructors should be aware of: _____

Regular Dismissal from Todd: Bus Carline Walker YMCA

Will your child be dismissed to the Y program from the After School Program? YES NO

I hereby certify that the above information is correct and that my child is in good physical and mental health. I give permission for my child to participate in the noted programs and understand that misbehavior on the part of my child will result in dismissal from the After School Program, with no consideration for a refund. I understand that the Department does not accept responsibility for supervision of my child until he or she arrives at the Gym. I agree to pick up my child promptly at the printed dismissal time.

The undersigned hereby agrees to release and hold harmless the Village of Briarcliff Manor and the Briarcliff Manor School District, its employees and volunteers of any liability whatsoever in connection with any damages and/or injuries that the above named participant may sustain as a result of participation in the programs for which they are registered. Also, in the event of an injury, I give my permission for the individual named on the reverse to be taken to the hospital for treatment; to include evaluation of the injury, x-ray and immediate treatment or surgery. I, the undersigned, understand that I will be responsible for all costs associated with this treatment.

Date: _____ Parent's Signature _____

METHOD OF PAYMENT: CASH CHECK # _____ MasterCard VISA **

Checks payable to:
 Village of Briarcliff Manor (\$20 fee for returned checks). ** Credit Card information below is shredded after processing. **RECEIPT #** _____

Credit Card #: _____ Exp. Date: _____ Cardholder Signature: _____